



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/PTA/2022-23/04

18.02.2023

The PTA Committee meeting with members is scheduled on 25.02.2023 at 11:00 am in Conference Hall . All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents



PRINCIPAL
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PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

General body meeting cum PTA executive meeting

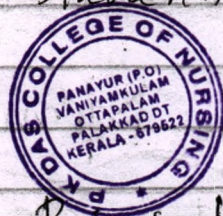
Total members attended - 76

Activities carried out from 25.02.2023 - 16.10.2023
- Two interactive panel boards (Benq) purchased.

→ PTA general body meeting and executive meeting was held on 16.10.2023 at 2pm along with induction programme of 12th batch Bsc. Nursing. Pt was started by prayer by 2nd sem. students. Then secretary welcomed the gathering and presented minutes of last executive meeting which was held on 25th February 2023. Treasurer explained about the utilization of PTA fund and account balance. Principal Prof. Dr. Sreenivasan G, Vice Principal Prof. A Priya Mary Stella, PTA president Mr Thomas Ks expressed their gratitude towards the gathering. Office Supdt, Mr Karthikeyan explained about the fee structure and scholarships for the students.

DISCUSSIONS

*Academic related :- Principal explained about academic facilities or including college and hospital facilities. Vice principal described



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about the university examination, internal examination, frequency of PTA meeting and leaves permitted for students.

* Discipline :- Presently, there is no disciplinary issues among the students and in college.

* Hostel related :- Vice principal highlighted the rules and regulations in hostel, ~~rela~~ food and water facility to all parents. They have cleared their doubts.

* Other

→ OS explained about fee structure for students. He pointed fee payment required for buying pocket articles for the student. He explained about the scholarship available for them.

Restructuring of PTA Executives

Present PTA president Mr Thomas K will be continued till month of march, 2024. After that, Mr Manoj, father of Mr Arwin (2nd sem student) selected as new PTA president ~~after~~ for the next year. 4 members selected from 1st semester.

Discussion was carried out regarding programmes, hostel rules, food and water facility, transportation

New Members

Mrs. Sruthi M

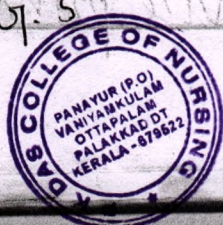
Mrs. Krishnendu V.B

Mrs. Rani G. S

Secretary

Joint secretary

Treasurer



G.P.S.
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Mr Thomas

PTA president

Mrs Sahira

Vice president

Executives ⇒

Fourth yr

Mrs Mini

Third yr

Mr Prasanth

Mr Manoj

Mrs Sreelatha

Fourth sem

Mr Jaimon

Mrs Shiny

Mr Vindya Chandran

Mr Suresh

Second sem

Mr Manoj

Dr. K. A. Jayachandran

Mrs K Sasi

Mrs Rathi

1st sem

Mr Babu M Thattara

Mr Majeed

Mr Abhilash

Mrs Sreeja. V. V.

Signature of Principal

Prepared by

Mr Sreethi M. *Sreethi*Mr Krishnendu. VB *KVB*

G.Su
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CIRCULAR

NCN/CC/PTA/2021-22/03

02.03.2022

The PTA Committee meeting with members is scheduled on 09.03.2022 at 01:00 pm in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents



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MINUTES OF PTA GENERAL BODY MEETING HELD
ON 9 MARCH 2022

Venue: Multipurpose hall Time: 1.30 pm
Members present

Total : 161
Parents : 152
Faculty Members : 7
Others : 2

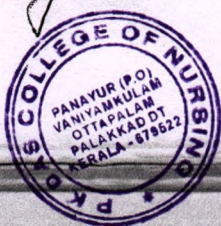
Agenda

- Welcome to the parents of first year students.
- Briefing about PTA functions.
- Election for new executive members of PTA Committee.

The meeting started at 1.30 pm with 1 min silent prayer. PTA President welcomed all parents of first year students to the general body meeting for the academic year 2021-2022. Also welcomed all other members for the general body meeting and PTA executive committee election. PTA Secretary read out the report of 2020-21 yr. Treasurer Sruti S. explained the accounts details and submitted the balance sheet.

Points discussed

- Welcome to the parents of I yrs. Being the induction day of



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first yr. maximum parents were present
PTA President welcomed all.

Briefing about PTA functions

Principal and PTA Secretary had explained about our College PTA and its various functions.

Election for new executive members of PTA Committee

PTA Secretary Secretary briefed about the election procedure and the parents clarified their doubts.

Election conducted and the following members were elected as PTA executive committee for the academic year 2021-2022

PTA President : Mr Thomas. K.S

Vice President : Mrs Jisha

Members

IV yr

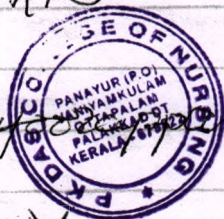
1. Mrs Jisha
2. Mrs Bindhu
3. Mr Varkey George

III yr

1. Mr Thomas. K.S
2. Mrs Mini
3. Mr Gurusamy

II yr

1. Mr Wilson C.M
2. Mr Sajeev S
3. Mr Manoj K



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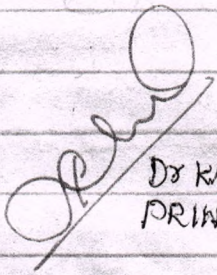
I go

1. Mr. Vinayachandran
2. Mr. Suresh Kumar
3. Mr. James Joseph
4. Mr. Shiny

Faculty members

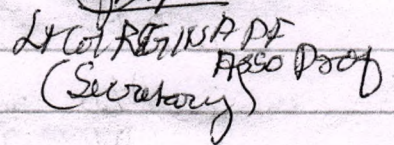
As Secretary Lt Col Regina PF ;
Joint secretary Anjali and treasurer
Miss Sruti S. were elected unanimously
for the academic year 2021-2022.
Principal madam congratulated all
elected aPTA executive members and
wished all the best.

As there were no more points to
discuss the meeting adjourned at 2:30pm



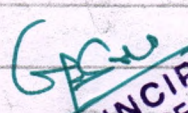
DR RAVITHAMOLE P.J
PRINCIPAL

Prepared by



Lt Col REGINA PF
Asso Prof
(Secretary)




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CIRCULAR

NCN/CC/PTA/2020-21/04

12.03.2021

The PTA Committee meeting with members is scheduled on 19.03.2021 at 11:30 am in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents

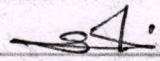
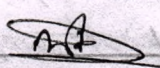
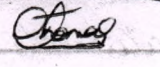
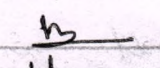
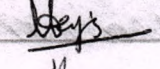
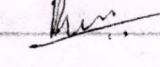



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MINUTES OF PTA EXECUTIVE MEETING HELD ON
19 MARCH 2021

Venue : Multipurpose hall
Time : 1130 am

Members Present

1. JOSHUA : P.S. 
2. Mohanan - K. 
3. Thomas K.S. 
4. VISAYALAKSHMY 
5. Hajasa K.P. 
6. Krishnakutty 
7. Mrs Ajitha
8. Mrs Visha
9. Mrs Guruvayoreyan

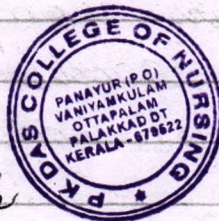
Faculty Members present

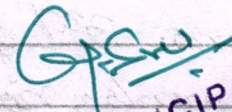
- Prof. Tarikul Sebi - P.
- Prof. Lavanya
- Mr. Muralidharan - PTA President
- Lt Col Regina P.F.
- Sr. Daisy Maria
- Seethy S.
- Abdul Nishtar

Agenda

- Academics
- New I yr batch
- Hostel concerned
- Any other points

The PTA executive meeting started at 11:30 am with one min silent prayer. Principal




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madam welcomed everyone. Secretary Lt Col Regina read out the minutes of last PTA executive meeting which was held on 9 Dec 2020 through google meet. Treasurer Miss Govty S. presented the PTA account details. Cash in bank is Rs 3000 as the first years have recently joined, their fund is collected Rs 1000 per student, this will be deposited to bank shortly. Expressed the sincere gratitude towards PTA for spending the fund towards students' welfare in terms of Research money, Covid insurance and accessories like face shield and masks for the students.

Points discussed

• Academics: - Principal madam told that as per Govt. instructions the college reopened on 4th Jan 2021, following all protocols of Covid 19. All batch students are going to the clinicals. Students are completing their clinical requirements. 4th years completed their clinical posting, model examinations and Internal Assessment requirements. Now having divisions. 3rd years completed their clinical requirements, now model practical exams are going on. 2nd years and 1st years are in the clinical.

• The university examination dates have declared. 4th yr starts on 20th April, 3rd year starts on 4th May, for 2nd yr on 18th May and 1st years on 26th May.



G.P.M.

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- The new batch of 1st years (60) have come and the classes started from 1 March 21.
- Principal madam informed that present Hth year batch (2017-2021) girls students have shifted to PKDIMS girls hostel for time being. Once the new hostel work gets over, they may be shifted back here. Madam also ensured that the general discipline of the students is maintained in the campus and in the hostel.
- Parents enquired about the extra fees paid towards hostel and mess during lockdowns. Office Supdt. Mr. Jaya Krishnan well explained about the accounts and the doubts were cleared. Also he had appreciated the PTA executive team for their full co-operation towards the college activities.
- Principal madam informed the parents about the need of students to be in Alumni. Emphasized the parents to motivate the students to be part of this Old Student Association which is much required for our NAAC activities.
- NSS Co-ordinator Mr. Abdul Nuthan expressed the functions of Alumni and its various possibilities in future. He had also briefed about NSS activities of our college.
- Principal informed the parents that Freshers day Productive Programme was



Principal
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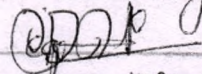
celebrated (on google meet) on 3 March wed.
Freshers Day will be celebrated on 29th March
and Farewell for 4th yr. will be on 31 March.

• General body meeting will be held in
next week on google meet, and the new
executive body will be formed.

• Other points: - When asked for any
suggestions from parents, all expressed
their satisfaction and gratitude towards
college activities. President Mr Muralidharan
had expressed his sincere thanks to
Management, Principal and the entire
team NCN.

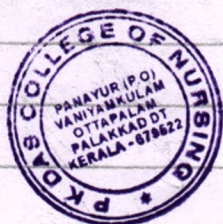
• As there were no more points to
discuss, joint secretary So. Daisy Maria
thanked everyone and the meeting adjourned
at 1 pm.

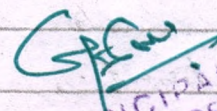
Prepared by



ASSOC. PROF. REGINA P.F.

(SECRETARY)




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CIRCULAR

NCN/CC/PTA/2020-21/03

02.12.2020

The PTA Committee meeting with members is scheduled on 09.12.2020 at 07:00 pm in Online mode. All are instructed to attend the meeting without fail.

PRINCIPAL

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All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents




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MINUTES OF PTA EXECUTIVE MEETING HELD ON 9 DEC 2020

Virtual PTA executive meeting was held at 7pm on 9 Dec 2020 through Google meet.

Members Present

- Prof Tamsil Sebi
- Prof Lavanaya
- Ms. Muralidharan
- Lt Col Regina PT
- Sr. Daisy Maria
- Sruty S
- Abdul Nishtar

The Parents : 12 members

The meeting started at 7pm with one min silent prayer. Principal madam welcomed everyone. Secretary read out the report of previous meeting which was held on 14 Sep.

Points discussed

1. Principal madam told that the academic year 2020-21 commenced on 22 Sep 2020. All batches except the 1st years are regularly attending the classes. 1st year admission procedure is going on and most probably classes will be starting shortly by online.
2. Supplementary Examination: The supplementary examination which was due in April 2020 was rescheduled in Sep 2020. Theory is over and the Practicals are going on.
3. NAAC: - Principal madam informed that our College is getting prepared for National Assessment and Accreditation Council proceedings. So everyone



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Should co-operate towards it.

4. 1st Sessional Examination for all batches will be starting w.e.f 15 Dec 2020. Parents should ensure that students are studying regularly at home. Their doubts will be clarified by each teachers through telephone.

5. It is informed that after 1 Sessional Examination and the result fulfilment, Class PTA will be held.

6. Fee remittance :- Principal madam expressed her gratitude towards parents for remitting the fee instalments in due time, inspite of the Covid 19 crisis. Still effort should be taken to pay the next fee instalment by Jan 2021, and the same agreed by the parents.

7. Any other points :- Parents inquired about re-opening of the College. Madam told that the college will be reopened as per Government's decision. As there were no more points to discuss, So Daisy thanked everyone and the meeting adjourned at 8 pm.

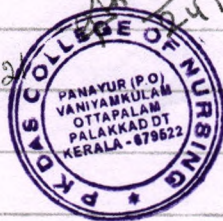
Mrs
Muralidharan.V.V


Prepared by
Secretary

Lt Col Regina PF



Mrs
Dr. Nirmala V
KCHS Inspector
on 24/02/2021




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MINUTES OF PTA EXECUTIVE MEETING HELD ON MARCH 2021

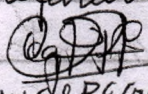
PTA ACTIVITIES REPORT wcf 9.12.20 to 18.3.21

- . All students reported in College Clinicals started.
- . PTA has taken interest in all college activities
- . For research day celebration - Rs 5000
- . Rs 1000/- to each research group & 1000/- as prize money to the best group.
- . For Covid insurance Rs 83012 given.
- . Mask, gloves for students Rs 11235 - paid.

Mr. Muralidharan

PTA C President

Muralidharan

Prepared by

 LACI REGINA-PT.



PKD
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CIRCULAR

NCN/CC/PTA/2019-20/05

22.10.2019

The PTA Committee meeting with members is scheduled on 29.10.2020 at 03:00 pm in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

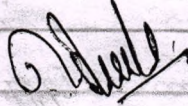
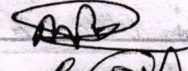
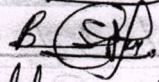
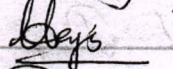
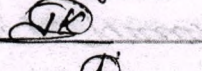
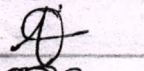

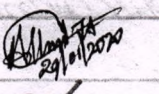

Parents



G. S. W.
PRINCIPAL
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OTTAPALAM, PALAKKAD DT
KERALA - 679522

MINUTES

PTA EXECUTIVE MEETING HELD ON 29.1.2020

- | | | |
|---------------------|---|--|
| 1. Muralidharan. | - |  |
| 2. Mohan - R. | |  |
| 3. Betsy Sojin | |  |
| 4. Harsha K.P | |  |
| 5. Tisha. K | |  |
| 6. E. Ajithalekshmi | |  |
| Utd Regia. PF | |  |
| Sr Daisy Maria | | |
| Abdul Nithar | |  |
| Gruti's | |  |

Time : 3 pm

Agenda


- General discipline ; Academics
- Quality assurance - inspection
- Tour programme for students.
- Phone timing in the hostel.
- Other points

Meeting started with 1 min silent prayer. Prof Tamil Selvi madam welcomed the gathering. Secretary read out the last meeting's report and passed by the group. Treasurer clearly explained the account balance and signed.

Points discussed

• General discipline : - Principal madam emphasized the need to maintain good discipline in the college. Since the students has to study many subjects




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it is decided that only on II Saturdays, students will be allowed to go home.

Not on IV Sat. The practice of asking for leave for unimportant events should be avoided. For this parents should co-operate with the College administration.

• Academics : -

Principal madam explained about the curricular events. I Sessional exams are going on for II yrs & I year. III yrs → 2 subjects are over. IV yrs - I sessional exam is over. Class PTA meeting will be held after Sessional exam.

• Inspection regarding Quality assurance is expected in Feb 2020. Many new developments are made in College.

For eg. NSS formation, Herbal garden, Badminton court, Community outreach programme.

• Tour programme for students

I yrs, II yrs & III yrs are permitted to have one day picnic inside Kerala. IV yrs are allowed to go outside Kerala (3 nights & 2 day)

Present IV yrs requested for tour permission in Feb to Chikmangalore & Coorg. The matter discussed with PTA Executive members and confirmed. 18th Feb evening to 21st Feb morning.

One male parent, female parent, one male faculty and one female faculty will be accompanying.

• Phone timing in the hostel

Principal madam told that students were requesting for more time in phone usage.



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Presently it is 1 hr in any one day & 1 hr in Saturdays for all batches. Considering the student's request it is decided to allow the phone usage thrice in a week. Also parents should not give smartphones to the students. Day scholars should submit their phones at Office once they enter the College. Parents pointed out that in Boys hostel also the rules & regulations should be followed regarding phone usages and outpasses.

• Other points

- Principal madam told that in boys' hostel also, ^(students) they should write the letter and get it signed by Principal before going home.

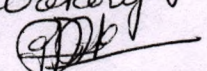
- This will help in adhering to the timings in hostel.

- The executive body discussed and agreed that each year the final year topper will be given Rs 5000/-

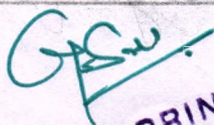
• The research group of III yr students will be given Rs 1000/- for each group. (5 grps = Rs 5000) This will be a aid for their research work.

• For college day celebration also PTA fund will be used as per the request.

It is emphasized that during College day Celebrations, maximum number of parents should attend. Abdul Nishar thanked everyone. As there were no more points to discuss the meeting adjourned at 4 pm.

Prepared by
Secretary






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Action taken:

- After Sessional exams' results are ready, each class PTA meetings were arranged.
- For hostelers:- Phone timing is re-scheduled. Each batch - three days in a week is allowed.

VILASINI C.
Asso. Professor
DME
Inspection done on 12/11/2020

Rasayakal
Asst Professor
Dee Inspector

12/11/2020



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NEHRU COLLEGE of NURSING



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CIRCULAR

NCN/CC/PTA/2018-19/03

07.03.2019

The PTA Committee meeting with members is scheduled on 14.03.2019 at 12:15 pm in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents



G. S. Das
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OTTAPALAM, PALAKKAD DT.
KERALA - 679522

MINUTES OF PTA EXECUTIVE MEETING HELD ON 14.3.19 (Thur.)

Time : 12.15 pm - 1.30 pm.

Venue : Multipurpose hall NCN

Agenda

- Academics
- Univ. Exam result
- General discipline
- Hostel regarding
- Any other matter.

Members present

1. President : Mr Ramachandran
2. Vice president : Mr Muralikharan
3. Mr. Arumughan
4. Mr. Krishramkuttu
5. Mrs Vijayalakshmi
6. Mrs Geetha M.S
7. Mr Joy V.K.
8. Mr Mohanram K
9. Mrs Jisha K.

Faculties

- Principal : Prof. Tamil Selvi P.
- Secretary : Lt Col Regina P.F.
- Treasurer : Senthil S.
- N.S.S. Coordinator : Abdul Nishtar

Meeting started with 1 min silent prayer
 Principal Prof. Tamil Selvi welcomed the gathering
 Secretary read out the minutes of last meeting
Points discussed

1. Academics : - Principal madam explained about the ongoing academic programmes. For all batches I term examination is



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 OTTAPALAM, PALAKKAD DT
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over and the progress report is getting ready. Each batch, parents will be called for signing the progress report.

2. University Exam result: - Except I yr, all the year university results have published.

3. General discipline: - Principal madam emphasized the need for maintaining good discipline in the campus. All the faculties are ensuring the same.

4. Hostel regarding

Principal madam explained about the hostel discipline. Assured that hostel warden supervises the students in all aspects including the study time.

5. Any other matter.

Discussed about College day celebration and Sports & Arts. Principal madam told that College day and Sports & Arts can be celebrated in the month of May after the supplementary examination.

Abdul Nasser thanked the gathering. As there was no more points to discuss the meeting adjourned at 1:30 pm with lunch.

JAR

Prepared by
Secretary
LIDA REGINAR



Principal
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CIRCULAR

NCN/CC/PTA/2018-19/02

02.11.2018

The PTA Committee meeting with members is scheduled on 09.11.2018 at 02:00 pm in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

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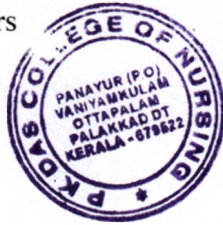
All Head of Departments


Faculty by Name

Committee in-charge

PTA Executive Members

Parents




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OTTAPALAM, PALAKKAD DT
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MINUTES OF PTA GENERAL BODY MEETINGHELD ON 9th NOV 2018

PTA general body meeting was held on 9 Nov. (Fri.) at 2pm.

Venue: Multipurpose hall, IVCN

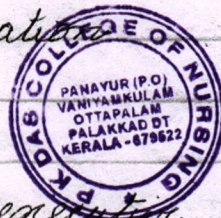
Members attended

- Management representative - Mrs Sumitha Krishna
- Principal : Prof Tamil Selvi
- Vice Principal : Prof Lavanya
- Pres Secretary : Lt Col Regina P.F
- Treasurer : Sruthi S.
- PTA President : Mr Ramachandran
- PTA vice president - Mr Muralidharan
- Jt Secretary : So. Daisy
- NSS Programme Officer : Abdul Nishtar
- Asso. Prof. Sharna ?
- Asst Prof. Shueba } Class Co-ordinators
- All executive members of 2017-2018 year
- Parents : 126

Agenda

- Academic issue
- University examinations
- Student discipline
- Any other points
- Selection of new executive members for the year 2018 - 2019

Meeting started with 1min. silent prayer. Mr. A. Nishtar welcomed everybody to the meeting. PTA president Mr Ramachandran did the presidential address. He had



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appreciated the activities of PTA Committee in the academic year 2017-18. Also expressed gratitude towards all the executive members, other parents and College faculty for the smooth functioning of the committee.

PTA has taken active role in all college activities of academic and non academic. Secretary Lt Col Pujaria had read out the previous meeting's minutes and treasurer Miss Sruthi S. explained the account balance (Rs. 2859). Report and account were passed by the group. Principal madam discussed the agenda in detail.

Agenda discussion

1. Each class co-ordinator explained the course details.
2. Principal madam explained about the ongoing university examinations.
3. In general discipline, Principal madam emphasized the need of maintaining proper uniform and other etiquettes in the campus. Asso. Prof. Sudhen explained the college rules, by reading out from the college prospectus. Also insisted the clean shaving for boys which is mandatory for the professional College.
4. Parents requested that, in boy's hostel more supervision is required. Principal madam ensured that it will be looked



G.P.
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CIRCULAR

NCN/CC/PTA/2018-19/01

19.03.2018

The PTA Committee meeting with members is scheduled on 21.03.2018 at 12:15 pm in Principal Office. All are instructed to attend the meeting without fail.

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All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents


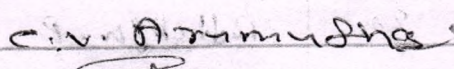

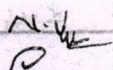
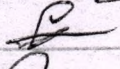


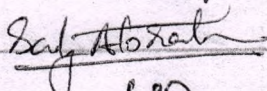
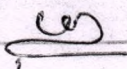
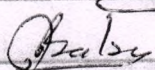
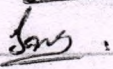
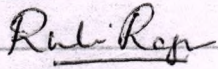
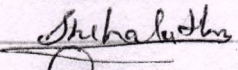

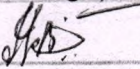


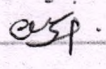


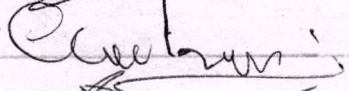
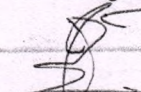
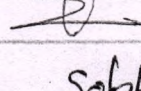
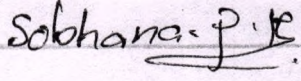


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KERALA - 679522

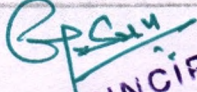
IIIrd year B.Sc. Nsg.

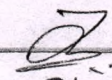

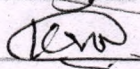
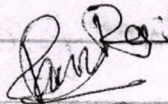

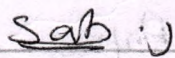

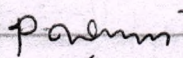

Parents Meeting - March 2018 (21/3/18)

Parents Attendance

Name of Student	Name of Parent	Signature of Parent
1. Anju.	sunitha .v	
2. Always. A	Arumugham .cv	
3. Emy Eido	Eido .pc	
4. C.M. Kabbu	shyl sa	
5. Anje .c	Chenthamaalaksham	
6. Aswathy m.n	Raelhe	
7. Jyomai	Rosily	
8. Nijo Abraham	Sadi Abraham	
9. Athira .c	Vijayalakshmi	
10. Arjun .babu	Babu .p	
11. Uma Suresh	Suresh	
12. Reshma Raju	Ruby Raju	
13. Aneesh .m.m	Suhalatha .K.	
14. Ebitta	Joseph	
15. Usmanul Hakeem	Borali	
16. Della Abraham	Sini Abraham	
17. Vineetha .P. Vinod	Breetha	
18. Iren Sonu	Lucy George	
19. Sowthi .MM	Baby .t	
20. Athulya .S	Vandja .S	
21. Arinia	Mohamam	
22. Vidya	Rajammani	
23. SLPa . P. K	Sobhana .P.K	
	Sobhana .P.K	




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Sl No	Name of the Student	Name of the Parents	Signature of the Parents
24	Smarithi P.K	JAYASREE	
25	Remya Radan	Somathy	
26	Saranga S	Santha karami K	
27	Vannisha	Rajalaxshmi	
28	Sandra Chandran	Rachan	
29	Shabnam	Sabeena S	
30	Radhika P	Nisha	
31	Mridula	P. Musali	
32	Russfeed	Shajini sha	


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CIRCULAR

NCN/CC/PTA/2018-19/02

09.03.2018

The PTA Committee meeting with members is scheduled on 12.03.2018 at 02:00 pm in Principal Office. All are instructed to attend the meeting without fail.

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Copy to

All Head of Departments

Faculty by Name

Committee in-charge

PTA Executive Members

Parents




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PTA Meeting Copy

MINUTES OF PTA EXECUTIVE MEETING

Date : 12th March 2018
Time : 2 - 2.30 pm

Agenda

- Welcome address
- Students' academic status
- General discipline
- Importance of attendance

Members Present

1. President : Mr. P. Ramachandran
2. Vice President : Mr. Muralidharan V.N
3. Mrs Salma
4. Mrs Mini Joy
5. Mrs Srujanika
6. Mrs Gurija Arul
7. Mr. P.L. James
8. Mr. M. Thandava Rajan
9. Mrs Shylaja

Faculty

- Principal : Prof. P. Tamil Selvi
- Secretary : Regina P.F
- Joint Secretary : Sr. Daisy Maria
- Treasurer : Sankhy S
- N.S.S. Co-ordinator : Abhilash Nishad

Points discussed

As per the executive meeting held on 12th March 2018 it is unanimously decided to start a Bank Account for PTA fund



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at Syndicate Bank, PKDIMS Branch, Vaniyankulam. The account will be operated by PTA President (Mr. F. Ramachandran), Secretary (Lt Col Regina PF) and the Treasurer - Miss Smithy S. The fund will be used only for student welfare activities.

Mrs Mini Jay asked why window in the hostel is not functioning well. Madam explained that since students are permitted to go home on 2nd Sat. and on holidays the phone calls can be reduced. In case of any emergency, the parents can call the warden and she will do the needful also for day scholars, in case of any requirement to do a phone call, college will do the necessary steps.

Academic - Principal madam explained about 3 sessional examinations and its importance after I Sessional examination all students' parents will be called and told about their wards. From second sessional, only failure's parents will be called. Once the theory classes are over, the revisions will be starting and periodical writ tests will be conducted. The progress will be informed to parents. Weak students will be given special attention.

Discipline

Principal madam told that the



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Students are maintaining good discipline and keeping their classroom clean.

Attendance

Clarified the need for 100% attendance. In theory if they are logging means they have to sit in library and write the assignments. In practicals absences have to do the compensation duties once they complete the 4 yr. course.

Expressed the need for 100% attendance, as it is a must when they go abroad.

Other points

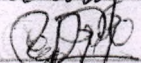
- Class PTA to be strengthened. Madam ensured that class PTA is getting implemented.

- Mrs Salma enquired that why only 27 students wrote the Iyr University Examination, Can the College do something for the internal marks. Madam Principal explained the details about internal marks.

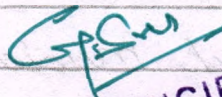
- It is told the parents, how the students' marksheet can be obtained from the KUMS site.

Nisthar thanked the gathering and since there was no more points to discuss, the meeting adjourned at 2.30pm.

Prepared by
Secretary


LISA REGINA P




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